

Facility _____ Date _____
 Station _____ Reviewer _____

Code	Criteria	Met	Not Met	N/A
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Controlled Drugs				
1	Count reconciled per required policy/regulation			
2	Controlled meds have count sheet per policy			
3	Correct disposition of discontinued/outdated meds			
4	Meds stored/locked as per regulation/policy			

Order, Receipt and Disposition				
5	Order book/record conforms to regulations			
6	Ordering/Receiving medications procedure followed			
7	No outdated or deteriorated meds			
8	Discontinued meds removed in a timely manner			

Security and Storage				
9	Lighting, ventilation, cleanliness			
10	External products stored separately from internals			
11	All medication storage areas/keys secure			
12	Meds for hospitalized residents stored separately			
13	Proper storage disposal of syringes			
14	No items stored directly on floor			
15	Bedside medications appropriately stored			
16	Med/Tx carts in good working order			
17	Light available and functional as required			
18	Refrigerator clean/defrosted/Temp 36 to 46 degrees F			
19	Refrigerator with stocked with meds/adjunctive food only			
20	Adjunctive foods covered and dated			

Emergency Medication Services				
21	Emergency pharmacy phone numbers readily available			
22	Content of EDK posted			
23	Kits conform with regulation and securely stored/sealed			
24	Usage forms completed			
25	Controlled EDK in compliance			

Packaging and Labeling				
26	Labels are legible and contain all required information			
27	Rx Labels altered only by pharmacist			
28	Change of directions stickers used appropriately			
29	Date opened documented where required			
30	Bulk medications properly labeled			
31	Medication containers intact			
32	Alcoholic beverages appropriately labeled			

Other				
33	Crusher available and clean/functional			
34	Hand washing/cleaning conforms to policy			
35	Blood glucose monitor calibrated			
36	Stop orders posted			
37	Proper drug references available			
38	Pharmacy Policy and Procedure Manual available/updated			

In-Service Notes Reminder:

Totals			
Opportunities Noted			
Percent Compliance			